

APPROVED

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS
SPECIAL CONFERENCE COMMITTEE**

June 25, 2014 - 11:00 AM

**Department of Health Professions
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233**

- CALL TO ORDER:** A Special Conference Committee of the Board of Long-Term Care Administrators was called to order at 11:26 a.m.
- MEMBERS PRESENT:** Karen Stanfield, ALFA, Chair
Randy Scott, NHA, ALFA
- DHP STAFF PRESENT:** Kathy Petersen, Discipline Operations Manager
David Kazzie, Adjudication Specialist
- MATTER:** **Bobbie Bradley, ALFA**
License No.: 1706-000325
Case No.: 154162
- DISCUSSION:** Ms. Bradley appeared before the Committee in person in accordance with the Amended Notice of the Board dated May 27, 2014. Ms. Bradley was present and was not represented by counsel.
- The Committee fully discussed the allegations as outlined in the Amended Notice of Informal Conference with Ms. Bradley.
- CLOSED SESSION:** Upon a motion by Mr. Scott, and duly seconded by Ms. Stanfield, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Bobbie Bradley, ALFA. Additionally, he moved that Ms. Petersen and Mr. Kazzie attend the closed meeting because their presence in the closed meeting was deemed necessary

and would aid the Committee in its discussions. The Committee entered into closed session at 11:50 a.m.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 12:03 p.m.

DECISION:

Upon a motion by Mr. Scott, and duly seconded by Ms. Stanfield, the Committee referred this matter to be heard at a Formal Administrative Hearing before the full Board. The motion carried.

ADJOURNMENT:

The Committee adjourned at 12:11 p.m.

Karen Stanfield, ALFA, Chair

Lisa R. Hahn, Executive Director

Date

Date

